

**MONDAY, FEBRUARY 1, 2010
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN REGULAR SESSION
AT 1:37 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**WILLIAM ELLIS, EL PASO COUNTY SHERIFF'S OFFICE
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
MARILYN MUNGERSON, COUNTY ATTORNEY'S OFFICE
BETSY KELLER, HUMAN RESOURCES DEPARTMENT
MELISSA CARRILLO, HUMAN RESOURCES DEPARTMENT
MARGIE MORALES, HUMAN RESOURCES DEPARTMENT
DANIEL ROLLINGS, EL PASO COUNTY SHERIFF'S OFFICE
JIM JOPLING, CLEAT
JOSE MARRUFO, EL PASO SHERIFF'S OFFICER ASSOCIATION, INC.**

MEETING CALLED TO ORDER

FEBRUARY 1, 2010

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 1:37 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

FEBRUARY 1, 2010

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Gene Finke, Commissioner Jesus M. Olivas and Commissioner Mike Garcia, Chair.

PUBLIC COMMENTS

FEBRUARY 1, 2010

ITEM #3

On this day there were no comments.

APPROVE THE MINUTES FOR THE REGULAR MEETING OF JANUARY 11, 2010.

FEBRUARY 1, 2010

ITEM #4 – MOTION # 1

On this day, on motion of Commissioner Gene Finke seconded by Jesus M. Olivas, the Commission approved the minutes for the Regular meeting held January 11, 2010.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas
Commissioner Mike Garcia

NO:
None

NOTIFY THE COMMISSION REGARDING THE APPEAL OF LETTER OF SUSPENSION FOR DETENTION OFFICER LUIS ORTIZ.

FEBRUARY 1, 2010

ITEM #6 – NO ACTION

On this day the Commissioner's agreed to take "no action".

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING MS. LORENA MARTINEZ'S REQUEST FOR POOL LEAVE.

FEBRUARY 1, 2010

ITEM #7 – MOTION # 2

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to approve the request for pooled leave.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE POSITION OF A DETENTION OFFICER TRAINEE TO INCLUDE A REDUCED STARTING SALARY.

FEBRUARY 1, 2010

ITEM #8 – MOTION # 3

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to approve this item.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE FORMAT OF THE JOB DESCRIPTION OF A DETENTION OFFICER.

FEBRUARY 1, 2010

ITEM #9 – NO ACTION

On this day the Commission agreed to delete this item.

PRESENT CERTIFICATES TO RECOGNIZE AND HONOR THE COMMISSION FOR THEIR YEARS OF SERVICE.

FEBRUARY 1, 2010

ITEM # 10- MOTION # 4

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke the Commission agreed to table this item for the March meeting.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

NOTIFY THE COMMISSION OF A GRIEVANCE FILED BY FLOOR CONTROL OFFICER FERNANDO GOMEZ.

FEBRUARY 1, 2010

ITEM # 5- MOTION # 5

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke the Commission agreed to table this item for the March meeting.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

FEBRUARY 1, 2010

ITEM #11 - MOTION # 6

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to adjourn the meeting at 2:00 pm.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

EXAMINED AND APPROVED MARCH 1, 2010

COMMISSIONER JESUS M. OLIVAS