

**MONDAY, MARCH 2, 2009
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN REGULAR SESSION
AT 4:38 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**WILLIAM ELLIS, EXECUTIVE ADMINISTRATIVE OFFICER, EL PASO COUNTY SHERIFF'S OFFICE
JOSEFINA BROSTROM, COUNTY ATTORNEY'S OFFICE
MELISSA M. CARRILLO, HUMAN RESOURCES DEPARTMENT
DAVID HERRERA, ADMINISTRATIVE ASSISTANT, EL PASO COUNTY SHERIFF'S OFFICE
JIM JOPLING, CLEAT
JOSE MARRUFO, EL PASO SHERIFF'S OFFICER ASSOCIATION, INC.**

MEETING CALLED TO ORDER

MARCH 2, 2009

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 4:38 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

MARCH 2, 2009

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Jesus M. Olivas and Commissioner Mike Garcia, Chair.

**APPROVED MINUTES FOR THE REGULAR MEETING OF JANUARY 12, 2009
(Commissioner Gene Finke arrives at 4:40pm)**

MARCH 2, 2009

ITEM #4 – MOTION #1

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission approved the minutes for February 2, 2009.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

**WELCOME NEW COMMISSIONER JESUS M. OLIVAS AS APPOINTED BY
COMMISSIONER'S COURT ON MONDAY, FEBRUARY 23, 2009.**

MARCH 2, 2009

ITEM #5 – NO ACTION

On this day, the Commission welcomed new member Jesus M. Olivas. No action was taken.

**DISCUSS AND TAKE APPROPRIATE ACTION REGARDING MS. EMMA GONZALEZ'S
REQUEST FOR POOLED LEAVE.**

MARCH 2, 2009

ITEM #6 – MOTION #2

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to award Ms. Emma Gonzalez an extra 380 hours to allow the employee the maximum 12-week FMLA request.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

**DISCUSS AND TAKE APPROPRIATE ACTION REGARDING MS. CATHERINE MITZEL'S
REQUEST FOR POOLED LEAVE.**

MARCH 2, 2009

ITEM #7 - MOTION #3

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to award Ms. Catherine Mitzel an extra 160 hours to allow the employee the maximum 12-week FMLA request.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

NOTIFY THE COMMISSION REGARDING THE APPEAL OF LETTER OF TERMINATION FOR DETENTION OFFICER JESUS GARCIA.

MARCH 2, 2009

ITEM #8 – NO ACTION

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to take “no action” under the advisement of the CLEAT legal representative (Jim Jopling) that these letters were only placed to notify the commission that the employee will be seeking arbitration instead.

NOTIFY THE COMMISSION REGARDING THE APPEAL OF LETTER OF TERMINATION FOR DETENTION OFFICER JESSE BRISEÑO.

MARCH 2, 2009

ITEM #9 – NO ACTION

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to take “no action” under the advisement of the CLEAT legal representative (Jim Jopling) that these letters were only placed to notify the commission that the employee will be seeking arbitration instead.

DISCUSS AND TAKE APPROPRIATE ACTION CONCERNING CHANGES TO THE LIST OF EXEMPT EMPLOYEES IN SECTION 2.5.01 OF THE EL PASO COUNTY SHERIFF’S DEPARTMENT CIVIL SERVICE COMMISSION RULES AND REGULATIONS.

MARCH 2, 2009

ITEM #10 – MOTION #4

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to make the changes of various positions within Section 2.5.01.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION CONCERNING CHANGES TO THE HUMAN RESOURCE OFFICE IN SECTION 1.3.01 OF THE EL PASO COUNTY SHERIFF’S DEPARTMENT CIVIL SERVICE COMMISSION RULES AND REGULATIONS.

MARCH 2, 2009

ITEM #11 – MOTION #5

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to make the changes to the County Human Resource Office in section 1.3.01.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

MEETING ADJOURNED.

MARCH 2, 2009

ITEM #12 - MOTION #6

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to adjourn the meeting at 4:50pm.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

EXAMINED AND APPROVED APRIL 6, 2009

COMMISSIONER MIKE GARCIA, CHAIR