

**MONDAY, APRIL 6, 2009
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN REGULAR SESSION
AT 4:39 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**WILLIAM ELLIS, EXECUTIVE ADMINISTRATIVE OFFICER, EL PASO COUNTY SHERIFF'S OFFICE
JOSEFINA BROSTROM, COUNTY ATTORNEY'S OFFICE
MELISSA M. CARRILLO, HUMAN RESOURCES DEPARTMENT
DAVID HERRERA, ADMINISTRATIVE ASSISTANT, EL PASO COUNTY SHERIFF'S OFFICE
JIM JOPLING, CLEAT
JOSE MARRUFO, EL PASO SHERIFF'S OFFICER ASSOCIATION, INC.**

MEETING CALLED TO ORDER

APRIL 6, 2009

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 4:39 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

APRIL 6, 2009

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Jesus M. Olivas, Commissioner Gene Finke and Commissioner Mike Garcia, Chair.

PUBLIC COMMENTS

APRIL 6, 2009

ITEM #3

On this day, there were no public comments.

APPROVED MINUTES FOR THE REGULAR MEETING OF MARCH 2, 2009

APRIL 6, 2009

ITEM #4 – MOTION #1

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission approved the minutes for March 2, 2009.

YES:
Commissioner Gene Finke,
Commissioner Jesus Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING OPEN RECORDS TRAINING FOR THE CIVIL SERVICE COMMISSIONERS.

APRIL 6, 2009

ITEM #5 – MOTION #2

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed that completion certificates for the open records training must be submitted at the May meeting.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING OPEN RECORDS TRAINING FOR THE CIVIL SERVICE COMMISSIONERS.

APRIL 6, 2009

ITEM #5 – MOTION #3

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission reopened the item and instead agreed that the open records training will be conducted by the County Attorney's office during the May meeting.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE PROCESS IN MAKING CHANGES TO THE EL PASO SHERIFF'S OFFICE CIVIL SERVICE COMMISSION RULES & REGULATIONS.

APRIL 6, 2009

ITEM #6 - NO ACTION

On this day, the Commission discussed ideas regarding the process for future changes to the Civil Service Rules and Regulations.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE TIME AND LOCATION FOR FUTURE CIVIL SERVICE COMMISSION MEETINGS.

APRIL 6, 2009

ITEM #7 - MOTION #4

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to keep the meetings at 4:30 p.m. and that they are located at the County Courthouse in the County Judge's Conference Room.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING OPEN RECORDS TRAINING FOR THE CIVIL SERVICE COMMISSIONERS.

APRIL 6, 2009

ITEM #5 – MOTION #5

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission reopened the item again and instead agreed that completion certificates for the open records training must be submitted at the May meeting.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

MEETING ADJOURNED.

APRIL 6, 2009

ITEM #8 - MOTION #6

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to adjourn the meeting at 5:04 pm.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

EXAMINED AND APPROVED MAY 4, 2009

COMMISSIONER MIKE GARCIA, CHAIR