

**MONDAY, JUNE 1, 2009
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN REGULAR SESSION
AT 4:38 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**RICHARD WILES, SHERIFF, EL PASO COUNTY SHERIFF'S OFFICE
WILLIAM ELLIS, EXECUTIVE ADMINISTRATIVE OFFICER, EL PASO COUNTY SHERIFF'S OFFICE
DAVID HERRERA, ADMINISTRATIVE ASSISTANT, EL PASO COUNTY SHERIFF'S OFFICE
LEE SHAPLEIGH, COUNTY ATTORNEY'S OFFICE
JOSEFINA BROSTROM, COUNTY ATTORNEY'S OFFICE
MARILYN MUNGERSON, COUNTY ATTORNEY'S OFFICE
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
MELISSA M. CARRILLO, HUMAN RESOURCES DEPARTMENT
MARGIE MORALES, HUMAN RESOURCES DEPARTMENT
JIM JOPLING, CLEAT
JOSE MARRUFO, EL PASO SHERIFF'S OFFICER ASSOCIATION, INC.
WILLIE GANDARA, COMMISSIONER, PRECINCT #3
CLARISSA ANAYA, Member of the Public**

MEETING CALLED TO ORDER

JUNE 1, 2009

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 4:38 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

JUNE 1, 2009

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Jesus M. Olivas, Commissioner Gene Finke and Commissioner Mike Garcia, Chair.

PUBLIC COMMENTS

JUNE 1, 2009

ITEM #3

On this day, Lee Shapleigh introduced Marilyn Mungerson, as the new Legal Advisor of the County's Attorney Office who will be representing the Civil Service Commission.

APPROVED MINUTES FOR THE REGULAR MEETING OF JUNE 1, 2009

JUNE 4, 2009

ITEM #4 – MOTION #1

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission approved the minutes for May 4, 2009.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING OPEN RECORDS TRAINING FOR THE CIVIL SERVICE COMMISSIONERS.

JUNE 1, 2009

ITEM #5 – NO ACTION

On this day, the Commission agreed that completion certificates for the open records would be submitted at the July meeting. Josie Brostrom will assist them in an effort to ensure proper documentation is received.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING MS. GRACIELA MURILLO'S REQUEST FOR POOLED LEAVE.

JUNE 1, 2009

ITEM #8 – MOTION # 2

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to approve the request for pooled leave.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

**DISCUSS AND TAKE APPROPRIATE ACTION REGARDING MS. CLAUDIA CALVILLO'S
AND MS. MONICA NARCIZO'S REQUEST FOR POOLED LEAVE.**

JUNE 1, 2009

ITEM #9 & 10- MOTION # 3

On this day, on motion of Commission Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to approve the request for pooled leave.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

**DISCUSS AND TAKE APPROPRIATE ACTION REGARDING A GRIEVANCE
FILED/DATED AUGUST 21, 2008 REGARDING VIRGINIA MARRERO, DETENTION
OFFICER, DT DETENTION FACILITY, PERTAINING TO A SUSPENSION & RULE OMP
5.02.**

William Ellis & David Herrera arrived at 4:54p.m.
Sheriff Richard Wiles arrived at 4:56p.m.
Commissioner Willie Gandara entered for a moment

JUNE 1, 2009

ITEM # 11 – NO ACTION

On this day, the Commission agreed that jurisdiction does not exist.

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071

**DISCUSS A GRIEVANCE FILED/DATED OCTOBER 31, 2008, REGARDING RICHARD
ZAPATA, DETENTION FACILITY, PERTAINING TO A LETTER OF TERMINATION.**

JUNE 1, 2009

ITEM #12 – MOTION # 4

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to hear this item in executive session at 5:06 pm.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

**TAKE APPROPRIATE ACTION ON A GRIEVANCE FILED/DATED OCTOBER 31, 2008,
REGARDING RICHARD ZAPATA , DETENTION OFFICER, DETENTION FACILITY,
PERTAINING TO A LETTER OF TERMINATION.**

JUNE 1, 2009

ITEM #13 – MOTION # 5

On this day, at 5:14 the Commission opened in regular session. On motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed that jurisdiction does not exist.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

**TAKE APPROPRIATE ACTION ON A GRIEVANCE FILED/DATED JUNE 26, 2008,
REGARDING FRANCISCO E. LERMA, DEPUTY, PERTAINING TO A LETTER OF
TERMINATION.**

JUNE 1, 2009

ITEM #15 – MOTION # 6

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed that jurisdiction does not exist.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

**TAKE APPROPRIATE ACTION ON A GRIEVANCE FILED/DATED JULY 1, 2008,
REGARDING RONALD NANOS, DETECTIVE, PERTAINING TO A LETTER OF
SUSPENSION.**

JUNE 1, 2009

ITEM #17 – MOTION # 7

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed that jurisdiction does not exist.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION CONCERNING CHANGES TO THE LIST OF REQUIREMENTS IN SECTION 11.3.02 OF THE EL PASO COUNTY SHERIFF'S OFFICE CIVIL SERVICE COMMISSION RULES AND REGULATIONS.

JUNE 1, 2009

ITEM # 6- MOTION # 8

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas the Commission agreed to the following requirements:

1. Be employed as a permanent detention officer, having completed at least 12 months of continuous service in that capacity, or be a peace officer licensed by the Texas Commission on Law Enforcement Officer Standards and Education and employed for at least five consecutive years with a law enforcement agency of at least 50 peace officers, the number of individuals so appointed not to exceed **1 out of 6** first time deputy appointments per calendar year.
2. Must pass the physical fitness assessment administered by the Region VIII Training Academy.
3. Must pass a written exam.
4. Must pass an updated background investigation.
5. Must pass the oral interview.
6. Must pass the psychological evaluation.
7. Must pass the medical evaluation.
8. Must meet TCLEOSE requirements.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

MEETING ADJOURNED.

JUNE 1, 2009

ITEM #18 - MOTION # 9

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to adjourn the meeting at 5:48 pm.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

EXAMINED AND APPROVED JULY 13, 2009

COMMISSIONER MIKE GARCIA, CHAIR