

**MONDAY, JULY 13, 2009
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN REGULAR SESSION
AT 4:36 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**RICHARD WILES, SHERIFF, EL PASO COUNTY SHERIFF'S OFFICE
WILLIAM ELLIS, EXECUTIVE ADMINISTRATIVE OFFICER, EL PASO COUNTY SHERIFF'S OFFICE
DAVID HERRERA, ADMINISTRATIVE ASSISTANT, EL PASO COUNTY SHERIFF'S OFFICE
LEE SHAPLEIGH, COUNTY ATTORNEY'S OFFICE
MARILYN MUNGERSON, COUNTY ATTORNEY'S OFFICE
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
MELISSA M. CARRILLO, HUMAN RESOURCES DEPARTMENT
MARGIE MORALES, HUMAN RESOURCES DEPARTMENT
JIM JOPLING, CLEAT
JOSE MARRUFO, EL PASO SHERIFF'S OFFICER ASSOCIATION, INC.**

MEETING CALLED TO ORDER

JULY 13, 2009

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 4:36 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

JULY 13, 2009

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Jesus M. Olivas, Commissioner Gene Finke and Commissioner Mike Garcia, Chair.

PUBLIC COMMENTS

JULY 13, 2009

ITEM #3

On this day, there were no public comments.

APPROVED MINUTES FOR THE REGULAR MEETING OF JUNE 1, 2009

JULY 13, 2009

ITEM #4 – MOTION #1

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission approved the minutes for June 1, 2009.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING OPEN RECORDS TRAINING FOR THE CIVIL SERVICE COMMISSIONERS.

JULY 13, 2009

ITEM #5 – NO ACTION

On this day, the Commission agreed that completion certificates for the open records would be submitted at the August meeting.

DISCUSS AND TAKE APPROPRIATE ACTION CONCERNING CHANGES TO THE LIST OF EXEMPT EMPLOYEES IN SECTION 2.5.01 OF THE EL PASO SHERIFF'S CIVIL SERVICE COMMISSION RULES AND REGULATIONS.

JULY 13, 2009

ITEM #6 – MOTION # 2

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to approve the Religious Ministries Coordinator as the 10th exempt position from the list.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

NOTIFY THE COMMISSION REGARDING THE APPEAL OF LETTER OF TERMINATION FOR FLOOR CONTROL OFFICER WILLIAM DOTSON.

JULY 13, 2009

ITEM #7- NO ACTION

On this day, the Commissioner's agreed to take "no action" under the advisement of the CLEAT legal representative (Jim Jopling). Further, the commission agreed that these letters were only placed for notification purposes since the employee will be seeking arbitration instead.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING A GRIEVANCE FILED/DATED MAY 21, 2008 REGARDING EDUARDO RODRIGUEZ, DETENTION OFFICER, DT DETENTION FACILITY, PERTAINING TO A SUSPENSION & RULE OMP 5.02.

JULY 13, 2009

ITEM # 8 & 9 - NO ACTION

On this day, the Commission agreed that jurisdiction does not exist.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING A GRIEVANCE FILED/DATED JULY 16, 2008 REGARDING MICHAEL REYES DETENTION OFFICER, DT DETENTION FACILITY, PERTAINING TO A SUSPENSION & RULE OMP 5.02.

JULY 13, 2009

ITEM #10 & 11 - NO ACTION

On this day, the Commission agreed that jurisdiction does not exist.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING CHANGES TO CHAPTERS 1 THROUGH 3 OF THE EL PASO COUNTY SHERIFF'S OFFICE CIVIL SERVICE COMMISSION RULES AND REGULATIONS.

JULY 13, 2009

ITEM #12 - NO ACTION

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to postpone this item and discuss it at the August meeting.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

MEETING ADJOURNED.

JULY 13, 2009

ITEM #13 - MOTION # 3

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to adjourn the meeting at 5:17 pm.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

EXAMINED AND APPROVED AUGUST 3, 2009

COMMISSIONER MIKE GARCIA, CHAIR