

**MONDAY, AUGUST 3, 2009
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN REGULAR SESSION
AT 4:32 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**WILLIAM ELLIS, EXECUTIVE ADMINISTRATIVE OFFICER, EL PASO COUNTY SHERIFF'S OFFICE
DAVID HERRERA, ADMINISTRATIVE ASSISTANT, EL PASO COUNTY SHERIFF'S OFFICE
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
BETSY KELLER, HUMAN RESOURCES DEPARTMENT
MARGIE MORALES, HUMAN RESOURCES DEPARTMENT
JIM JOPLING, CLEAT
JOSE MARRUFO, EL PASO SHERIFF'S OFFICER ASSOCIATION, INC.
VALENTIN SOTO, FLOOR CONTROL OFFICER DETENTION FACILITY**

MEETING CALLED TO ORDER

AUGUST 3, 2009

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 4:32 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

AUGUST 3, 2009

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Jesus M. Olivas, Commissioner Gene Finke and Commissioner Mike Garcia, Chair.

PUBLIC COMMENTS

AUGUST 3, 2009

ITEM #3

On this day, there were no public comments.

APPROVED MINUTES FOR THE REGULAR MEETING OF JULY 13, 2009

AUGUST 3, 2009

ITEM #4 – MOTION # 1

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission approved the minutes for July 13, 2009.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING OPEN RECORDS TRAINING FOR THE CIVIL SERVICE COMMISSIONERS.

AUGUST 3, 2009

ITEM #5 – NO ACTION

On this day, the Commission agreed that completion certificates for the open records would be submitted at the August 24, 2009 meeting.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING MR. ENRIQUE RAMIREZ'S REQUEST FOR POOLED LEAVE.

AUGUST 3, 2009

ITEM #6 – MOTION # 2

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to approve the request for pooled leave.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

(LEE SHAPLEIGH, COUNTY ATTORNEY'S OFFICE ARRIVED AT 4:40)

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING RELOCATING THE CIVIL SERVICE MEETINGS TO COMMISSIONERS COURT.

AUGUST 3, 2009

ITEM #7 – NO ACTION

On this day, the Commission agreed to leave the meetings at the County Judge's conference room.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING CHANGING DATE AND TIME FOR THE CIVIL SERVICE MEETINGS.

AUGUST 3, 2009

ITEM #8 – MOTION # 3

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to leave the date on Monday and change the time to 1:30 pm.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

NOTIFY THE COMMISSION REGARDING THE APPEAL OF LETTER OF TERMINATION FOR FLOOR CONTROL OFFICER BONNIE ALLEN.

AUGUST 3, 2009

ITEM #9– NO ACTION

On this day, the Commissioner's agreed to take "no action" under the advisement of the CLEAT legal representative (Jim Jopling). Further, the commission agreed that these letters were only placed for notification purposes since the employee will be seeking arbitration instead.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING CHANGES TO CHAPTERS 1 THROUGH 6 OF THE EL PASO COUNTY SHERIFF'S OFFICE CIVIL SERVICE COMMISSION RULES AND REGULATIONS.

AUGUST 3, 2009

ITEM #10 – MOTION # 4

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to postpone this item and discuss it at a special meeting on August 24, 2009.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

AUGUST 3, 2009

ITEM #11 - MOTION # 5

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Jesus M. Olivas, the Commission agreed to adjourn the meeting at 4:58 pm.

YES:
Commissioner Gene Finke,
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

EXAMINED AND APPROVED SEPTEMBER 14, 2009



COMMISSIONER MIKE GARCIA, CHAIR