

**MONDAY, SEPTEMBER 14, 2009
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN REGULAR SESSION
AT 1:37 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**WILLIAM ELLIS, EL PASO COUNTY SHERIFF'S OFFICE
DAVID HERRERA, EL PASO COUNTY SHERIFF'S OFFICE
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
MARILYN MUNGERSON, COUNTY ATTORNEY'S OFFICE
BETSY KELLER, HUMAN RESOURCES DEPARTMENT
MELISSA CARRILLO, HUMAN RESOURCES DEPARTMENT
MARGIE MORALES, HUMAN RESOURCES DEPARTMENT
JIM JOPLING, CLEAT
JOSE MARRUFO, EL PASO SHERIFF'S OFFICER ASSOCIATION, INC.
MARCOS LIZARRAGA**

MEETING CALLED TO ORDER

SEPTEMBER 14, 2009

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 1:37 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

SEPTEMBER 14, 2009

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Jesus M. Olivas, Commissioner Mike Garcia, Chair.

PUBLIC COMMENTS

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ITEM #3

On this day, there were no public comments.

APPROVED MINUTES FOR THE REGULAR MEETING OF AUGUST 3, AND SPECIAL MEETING AUGUST 24, 2009

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ITEM #4 – MOTION # 1

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Chair Mike Garcia, the Commission approved the minutes for the Regular meeting held on August 3, 2009, and the Special meeting held on August 24, 2009.

YES:
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING MR. EDUARDO MATA'S REQUEST FOR POOLED LEAVE.

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ITEM #5 – MOTION #2

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Chair Mike Garcia, the Commission approved Mr. Eduardo Mata's request to receive hours from the County's Sick Leave Pool.

YES:
Commissioner Jesus M. Olivas,
Commissioner Mike Garcia

NO:
None

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE POSITION AND JOB DESCRIPTION FOR THE CRIME SCENE TECHNICIAN SUPERVISOR.

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ITEM #6 – MOTION # 3

(Commissioner Gene Finke arrived at 1:42)

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to approve the job description for the new position of Crime Scene Technician Supervisor.

YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

**DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE BOARD'S NOMINEE(S)
TO COMMISSIONERS' COURT FOR THE EL PASO COUNTY ETHICS COMMISSION.**

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ITEM #7 – MOTION # 4

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to submit two nominee's for the El Paso County Ethics Commission: Commissioner Jesus M. Olivas nominated Mr. Marcos Lizarraga, and Commissioner Gene Finke nominated James Baird.

**YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia**

**NO:
None**

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ITEM # 8 - MOTION # 5

On this day, on motion of Commissioner Jesus M. Olivas, seconded by Commissioner Gene Finke, the Commission agreed to adjourn the meeting at 1:58 pm.

**YES:
Commissioner Jesus M. Olivas,
Commissioner Gene Finke,
Commissioner Mike Garcia**

**NO:
None**

EXAMINED AND APPROVED OCTOBER 5, 2009

COMMISSIONER MIKE GARCIA, CHAIR