

EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION

REGULAR MEETING:

This meeting is subject to the Texas Open Meetings Act. All matters listed on the Agenda may be discussed in executive session at the option of the Civil Service Commission and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

AGENDA

DATE: Monday, October 4, 2010

TIME: 1:30 P.M.

PLACE: DETENTION FACILITY
600 E. OVERLAND
CESAR ARREOLA BRIEFING ROOM

POSTED: Wednesday, 09/29/10 – 1:30pm

NOTICE TO THE PUBLIC:

The EPSO Civil Service Commission will give you the opportunity to address them on a particular item listed on this agenda prior to proceeding with the official business at hand. Please inform the secretary prior to the start of the meeting which item(s) you wish to address and a sign-in sheet will be given to you. Time limit will be three (3) minutes but may be extendable upon a majority vote.

1. OPEN MEETING:
2. ESTABLISH QUORUM:
3. PUBLIC COMMENTS:

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4. APPROVAL OF MINUTES:
September 13, 2010

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5. ITEM

Discuss and take appropriate action regarding the delivery of Civil Service Books prior to regular and special meetings.

Submitted by: Melissa M. Carrillo, El Paso County Human Resources

6. ITEM

Discuss and take appropriate action regarding calendar of proposed Civil Service meetings for FY2011 (October 2010 through September 2011).

Submitted by: Melissa M. Carrillo, El Paso County Human Resources

7. ITEM

Discuss and take appropriate action to approve the revised job description for the position of Procurement Indigency Specialist.

Submitted by: Melissa M. Carrillo, El Paso County Human Resources

8. ITEM

ADJOURNMENT.