

**THURSDAY, OCTOBER 8, 2009
EL PASO COUNTY SHERIFF'S OFFICE – CIVIL SERVICE COMMISSION
MET IN SPECIAL SESSION
AT 3:22 P.M.**

WITH THE FOLLOWING MEMBERS PRESENT:

**COMMISSIONER MIKE GARCIA-CHAIR
COMMISSIONER GENE FINKE
COMMISSIONER JESUS M. OLIVAS**

**SHERIFF'S DEPARTMENT
DISTRICT ATTORNEY'S OFFICE
COUNTY COMMISSIONER'S COURT**

OTHERS PRESENT:

**RICHARD D. WILES, SHERIFF, EL PASO COUNTY SHERIFF'S OFFICE
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
JOSIE BROSTROM , COUNTY ATTORNEY'S OFFICE
MELISSA CARRILLO, HUMAN RESOURCES DEPARTMENT
MARGIE MORALES, HUMAN RESOURCES DEPARTMENT**

MEETING CALLED TO ORDER

OCTOBER 8, 2009

ITEM #1

On this day, the El Paso Sheriff's Office (EPSO) Civil Service meeting was called to order at 3:22 pm by Commissioner Mike Garcia, Chair.

QUORUM ESTABLISHED

OCTOBER 8, 2009

ITEM #2

On this day, it was established that a quorum had been reached with the following members being present: Commissioner Gene Finke, Commissioner Mike Garcia, Chair.

DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE JOB DESCRIPTION OF THE ANIMAL CONTROL OFFICER.

OCTOBER 8, 2009

ITEM #3 - MOTION #1

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Mike Garcia, the Commission agreed to approve the job description for the new position of Animal Control Officer.

**YES:
Commissioner Gene Finke,
Commissioner Mike Garcia**

**NO:
None**

OCTOBER 8, 2009

ITEM # 4 - MOTION #2

On this day, on motion of Commissioner Gene Finke, seconded by Commissioner Mike Garcia, the Commission agreed to adjourn the meeting at 3:23 pm.

YES:
Commissioner Gene Finke,
Commissioner Mike Garcia

NO:
None

EXAMINED AND APPROVED NOVEMBER 2, 2009

COMMISSIONER MIKE GARCIA, CHAIR