

EL PASO COUNTY SHERIFF'S OFFICE



CIVIL SERVICE COMMISSION

REGULAR MEETING AGENDA 1:30 P.M. MONDAY, NOVEMBER 05, 2012 SHERIFF'S HEADQUARTERS 3850 JUSTICE ROAD SHERIFF'S CONFERENCE ROOM EL PASO, TEXAS 79938

Oscar Leeser, Chair

Fermin Acosta Jr., Commissioner

Barry Bogle, Commissioner

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

PUBLIC COMMENT

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

- 1. APPROVE MINUTES OF THE SHERIFFS CIVIL SERVICE COMMISSION MEETING OF OCTOBER 1, 2012.**
--Melissa Laibinis, Human Resources
- 2. NOTIFY THE COMMISSION OF THE APPEAL LETTER OF TERMINATION ON DETENTION OFFICER JUAN BAUTISTA, FILE NUMBER EP- 12-137. THE MATTER WILL BE HEARD BY AN INDEPENDENT ARBITRATOR; THEREFORE WAIVING THE RIGHT TO APPEAL TO THE CIVIL SERVICE COMMISSION.**

-- Jim Jopling, Cleat

REGULAR AGENDA

- 3 DISCUSS AND TAKE APPROPRIATE ACTION ON THE REVISED JOB DESCRIPTION FOR THE POSITION OF GRANT ADMINISTRATOR.**
-- Melissa Laibinis, Human Resources
- 4. DISCUSS AND TAKE APPROPRIATE ACTION REGARDING CALENDAR OF PROPOSED CIVIL SERVICE MEETINGS FOR FY2013 (OCTOBER 2012 THROUGH SEPTEMBER 2013).**
-- Melissa Laibinis, Human Resources
- 5. DISCUSS AND TAKE APPROPRIATE ACTION TO REPLACE CHAPTER 11, SECTION 3; 11.3.04 AND ADD TO SECTION 4; 11.4.04.**
--Melissa Laibinis, Human Resources
- 6. ADJOURN**