

EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION

REGULAR MEETING:

This meeting is subject to the Texas Open Meetings Act. All matters listed on the Agenda may be discussed in executive session at the option of the Civil Service Commission and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

AGENDA

DATE: Monday, December 7, 2009

TIME: 1:30 P.M.

PLACE: COUNTY COURTHOUSE
500 E. SAN ANTONIO
3RD FLOOR – SUITE # 301

POSTED: Wednesday, 12/2/09 – 1:30pm

NOTICE TO THE PUBLIC:

The EPSO Civil Service Commission will give you the opportunity to address them on a particular item listed on this agenda prior to proceeding with the official business at hand. Please inform the secretary prior to the start of the meeting which item(s) you wish to address and a sign-in sheet will be given to you. Time limit will be three (3) minutes but may be extendable upon a majority vote.

1. OPEN MEETING:

2. ESTABLISH QUORUM:

3. PUBLIC COMMENTS:

4. APPROVAL OF MINUTES:
November 2, 2009

5. ITEM

Notify the Commission regarding the Appeal of Letter of Suspension for Floor Control Officer Ronnita Covington.
Submitted by: Jim Jopling, CLEAT

6. ITEM

Notify the Commission regarding the Appeal of Letter of Terminations for Detention Officer Alicia Carlos.

Submitted by: Jim Jopling, CLEAT

7. ITEM

Notify the Commission regarding the Appeal of Letter of Suspension for Deputy Larry Aguirre.

Submitted by: Jim Jopling, CLEAT

8. ITEM

Notify the Commission regarding the Appeal of Letter of Termination for Detention Officer Francisco Gil.

Submitted by: Miles McNeal, CLEAT

9. ITEM

Notify the Commission of a grievance filed by Deputy Robert Vallejo.

Submitted by: Sheriff Richard D. Wiles, El Paso County Sheriff's Office

10. ITEM

Notify the Commission of a grievance filed by Civilian Laura R. Brown.

Submitted by: Sheriff Richard D. Wiles, El Paso County Sheriff's Office

11. ITEM

Discuss and take appropriate action regarding the appropriate procedures for the Commission to follow when hearing a grievance filed by an employee.

Submitted by: Melissa M. Carrillo, El Paso County Human Resources

12. ITEM

Discuss and take appropriate action regarding a Motion on Continuance that was filed on behalf of Sgt. Dominguez regarding the Special Meeting that was previously schedule for October 28, 2009.

Submitted by: Sheriff Richard D. Wiles, El Paso County Sheriff's Office

13. ITEM

Discuss and take appropriate action regarding live streaming video of the Sheriff's Office Civil Service Commission meetings.

Submitted by: Betsy C. Keller, El Paso County Human Resources

14. ITEM

Discuss and take appropriate action regarding the meeting for January 2010.

Submitted by: Betsy C. Keller, El Paso County Human Resources

15. ITEM

Discuss and take appropriate action regarding the revised Physical Fitness Assessment standards that are used as part of the hiring criteria for a Detention Officer, Peace Officer, Lateral Transfer and Reserve Deputy.

Submitted by: Sheriff Richard D. Wiles, El Paso County Sheriff's Office

16. ITEM

Discuss and take appropriate action regarding a change in the Job Description for the Animal Control Officer pertaining to the driver's license requirement.

Submitted by: Sheriff Richard D. Wiles, El Paso County Sheriff's Office

17. ITEM

Discuss and take appropriate action on revising the Job Description for Lieutenant Deputy Sheriff.

Submitted by: Sheriff Richard D. Wiles, El Paso Sheriff's Office

18. ITEM

Discuss and take appropriate action concerning changes to the list of exempt employees in Section 2.5.01 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

Submitted by: Sheriff Richard D. Wiles, El Paso Sheriff's Office

19. ITEM

ADJOURNMENT.