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DELIA BRIONES
COUNTY CLERK
EL PASO COUNTY, TEXAS

**CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES
1:30 P.M. MONDAY, OCTOBER 5, 2020**

**YouTube Channel: El Paso County, Texas Public Meetings
<https://www.youtube.com/channel/UCiMSJrlbRPMdlTh69bCmogQ>**

**Chair
Maria Elvira Williams**

**Commissioner
Bertha A. Gallardo
Jose M. Limon**

OPEN MEETING

The meeting was called to order at 1:40 pm. Members present were Chair Williams, Commissioner Limon and Commissioner Gallardo. County personnel present were Donnie McGibra and Holly Lytle from the County Attorney's Office; Suky Gomez, Gracie De Santiago, Michelle Cochrane, Melissa Carrillo, and Natalia Chaparro and other staff from the Human Resources Department; and Bill Ellis from the Sheriff's Office. Not present Ludy Velo. A quorum was established.

PUBLIC COMMENT

Gracie De Santiago introduced Jose Limon as the new Commissioner to the Sheriff's Civil Service Commission.

APPROVE – CONSENT AGENDA

OCTOBER 5, 2020

MOTION #1 (ITEM #1)

Approve the minutes of the Regular Meeting for the Sheriff's Civil Service Commission on July 6, 2020.

On this day, on motion of Commissioner Gallardo, seconded by Chair Williams, it is the order of the Commission to approve item one. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo
ABSTRACT – Commissioner Limon
ABSENT: None

REGULAR AGENDA

OCTOBER 5, 2020

MOTION #2 (ITEM #2)

Discuss and take appropriate action to approve recommended changes to Chapter 3, Section 4 Compensation – Safe Harbor Provisions for the FLSA, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to postponed item two. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #3 (ITEM #3)

Discuss and take appropriate action to approve recommended changes to Chapter 5, Section 2 Employment – Sick Leave, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Gallardo, seconded by Commissioner Limon, it is the order of the Commission to approve item three. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #4 (ITEM #4)

Discuss and take appropriate action to approve recommended changes to Chapter 5, Section 3 Employment – Vacation Leave, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to approve item four. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #5 (ITEM #5)

Discuss and take appropriate action to approve recommended changes to Chapter 5, Section 11 Employment – Sick Leave Pool, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to approve item five. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #6 (ITEM #6)

Discuss and take appropriate action to approve recommended changes to Chapter 6, Section 1 Professional Conduct – Employee Appearance and Conduct, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to approve item six. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #7 (ITEM #7)

Discuss and take appropriate action to approve recommended changes to Chapter 6, Section 2 Professional Conduct – Gifts, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Gallardo, seconded by Commissioner Limon, it is the order of the Commission to approve item seven. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #8 (ITEM #8)

Discuss and take appropriate action to approve recommended changes to Chapter 6, Section 4 Professional Conduct – Use and Care of County Owned Property, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to approve item eight. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #9 (ITEM #9)

Discuss and take appropriate action to approve recommended changes to Chapter 6, Section 6 Professional Conduct – Outside Employment, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to approve item nine. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #10 (ITEM #10)

Discuss and take appropriate action to approve recommended changes to Chapter 6, Section 7 Professional Conduct – Changes in Employee Personal Data, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to approve item ten. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to approve to change section. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

On this day, on motion of Commissioner Limon, seconded by Commissioner Gallardo, it is the order of the Commission to rescind the last item approved. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

OCTOBER 5, 2020

MOTION #11 (ITEM #11)

Discuss and take appropriate action to approve recommended changes to Chapter 7, Section 1 Performance Evaluation – Performance Management and Evaluations, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Gallardo, seconded by Commissioner Limon, it is the order of the Commission to approve item eleven. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

MEETING ADJOURNED

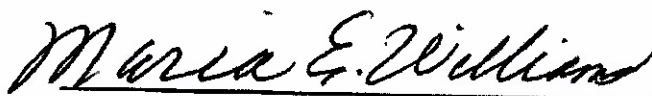
OCTOBER 5, 2020

MOTION #12 (ITEM #12)

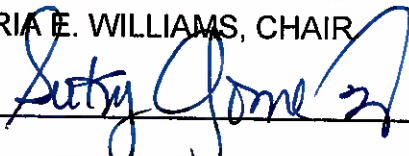
On this day, there being no further business to discuss, Commissioner Gallardo moved to adjourn the meeting at 1:40 p.m., seconded by Commissioner Limon. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Gallardo, Commissioner Limon
NO – None
ABSENT: None

EXAMINED AND APPROVED THIS 4th DAY OF JANUARY, 2021:



MARIA E. WILLIAMS, CHAIR



SUKY GOMEZ, RECORDING SECRETARY