



**EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION**

**REGULAR MEETING:**

This meeting is subject to the Texas Open Meetings Act. All matters listed on the Agenda may be discussed in executive session at the option of the Civil Service Commission and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**REVISED AGENDA**

**DATE:** Monday, January 9, 2012

**TIME:** 1:30 P.M.

**PLACE:** DETENTION FACILITY  
601 E. OVERLAND  
CESAR ARREOLA BRIEFING ROOM

**POSTED:** **FRIDAY, JANUARY 6, 2012 – 1:30 P.M.**

**NOTICE TO THE PUBLIC:**

The EPSO Civil Service Commission will give you the opportunity to address them on a particular item listed on this agenda prior to proceeding with the official business at hand. Please inform the secretary prior to the start of the meeting which item(s) you wish to address and a sign-in sheet will be given to you. Time limit will be three (3) minutes but may be extendable upon a majority vote.

1. OPEN MEETING:
  2. ESTABLISH QUORUM:
  3. PUBLIC COMMENTS:
- 

4. APPROVAL OF MINUTES:

December 5, 2011.

---

**5. ITEM**

**Discuss and take appropriate action on the request from employees listed on the backup to be recipients of donated vacation leave.**

**Submitted by: Melissa M. Carrillo, El Paso County Human Resources**

---

**6. ITEM**

**Discuss and take appropriate action on the El Paso Sheriff's Office Civil Service Commission's appointee for the Ethics Commission due to the upcoming term expiration.**

**Submitted by: Melissa M. Carrillo, El Paso County Human Resources**

---

**7. ITEM**

**Notify the Commission of the Sheriff's decision regarding the non-disciplinary grievance as filed by Brock Benjamin, CLEAT attorney, concerning an email on November 22, 2011 which allegedly changed the criteria for selection of Sheriff Deputies.**

**Submitted by: Melissa M. Carrillo, Human Resources**

---

**8. ITEM**

**Notify the Commission of a grievance regarding revision of Policy 4.06 paragraph E – Responsibilities of the Benefits Coordinator.**

**Submitted by: Melissa M. Carrillo, Human Resources**

---

**9. ITEM**

**Discuss and take appropriate action whether jurisdiction exists with the non-disciplinary grievance filed by Yolanda Campos, Detention Officer, initially filed on 10/19/11 and if so, take action on hearing the non-disciplinary grievance for the next regularly scheduled Civil Service meeting.**

**Submitted by: Melissa Carrillo, Human Resources**

---

**10. ITEM**

**ADJOURNMENT.**