



EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION

MINUTES OF FEBRUARY 6, 2012

COMMISSIONERS PRESENT: PERRY MARTIN, CHAIR (SHERIFF'S OFFICE)
FERMIN ACOSTA JR., COMMISSIONER (DA'S OFFICE)
BARRY BOGLE, COMMISSIONER (COMMISSIONERS COURT)

OTHERS PRESENT: WILLIAM ELLIS, SHERIFF'S OFFICE
FRED PEREA, HUMAN RESOURCES
MELISSA CARRILLO, HUMAN RESOURCES
MARGIE MORALES, HUMAN RESOURCES
MARILYN MUNGERSON, COUNTY ATTORNEY'S OFFICE
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
JIM JOPLING, CLEAT
JOSE MARRUFO, EPCSOA
RAY VAQUERA, SHERIFF'S OFFICE

ABSENT:

ITEM #1 The El Paso County Sheriff's Civil Service Commission met in the Cesar Arreola Briefing Room and was called to order at 1:30 p.m. by Perry Martin, Chair.

ITEM #2 ESTABLISH QUORUM

A quorum was formed by all 3 members being present at the meeting.

ITEM #3 PUBLIC COMMENTS

No public comments.

ITEM #4 **MOTION #1 - APPROVED**

Discuss and take appropriate action on the minutes for the Civil Service Commission regular-scheduled meeting of January 9, 2012.

ACTION: It was moved by Fermin Acosta Jr., Commissioner, and seconded by Barry Bogle, Commissioner, to approve the minutes for the Civil Service Commission regular-scheduled meeting of January 9, 2012.

VOTE: YES – Acosta Jr., Bogle, Martin NO – None

MOTION CARRIED.

ITEM #5 **NO ACTION**

Congratulate Mr. Perry Martin and Mr. Fermin Acosta on their re-appointment to the Sheriff's Civil Service Commission.

Mr. Fred Perea congratulated the Commissioners on their re-appointment.

ITEM #6 **MOTION #2 - APPROVED**

Discuss and take appropriate action on the revised job description for the position of Cashier.

ACTION: It was moved by Barry Bogle, Commissioner, and seconded by Fermin Acosta Jr., Commissioner, to approve the Cashier job description.

VOTE: YES – Bogle, Acosta Jr., Martin NO – None

MOTION CARRIED.

ITEM #7 **NO ACTION**

Notify the commission of a letter of Suspension on Deputy Luis Silva, who has requested to have the matter heard by an independent arbitrator; therefore waiving his right to appeal to the Civil Service Commission.

ITEM #8 **NO ACTION**

Notify the commission of a letter of Suspension on Detention Officer Sarah Leyva, who has requested to have the matter heard by an independent arbitrator; therefore waiving her right to appeal to the Civil Service Commission.

ITEM #9 **NO ACTION**

Notify the commission of the Sheriff's Office revised Organizational Chart to better acquaint the Commissioners with the changes.

ITEM #10 **MOTION #3 - APPROVED**

Discuss and take appropriate action concerning changes to the list of exempt employees in Section 2.5.01 of the El Paso County Sheriff's Department Civil Service Commission Rules and Regulations.

ACTION: It was moved by Barry Bogle, Commissioner and seconded by Fermin Acosta Jr., Commissioner to approve the list of exempt employees in Section 2.5.01 of the El Paso County Sheriff's Department Civil Service Commission Rules and Regulations.

VOTE: YES – Bogle, Acosta Jr., Martin NO – None

MOTION CARRIED.

ITEM #11 **MOTION #4 – MEETING ADJOURNED**

ACTION: On this day, there being no further business to discuss, Perry Martin, Chair, moved to adjourn the meeting at 1:44 p.m., and Barry Bogle, Commissioner, seconded the motion.

VOTE: YES – Martin, Bogle, Acosta Jr. NO - None

MOTION CARRIED.

EXAMINED AND APPROVED THIS 5th DAY IN MARCH, 2012:


PERRY MARTIN, CHAIR


MARGIE MORALES, RECORDING SECRETARY